

JOB TITLE	Customer Service Representative - Logistics
ORGANISATION	
LOCATION	Sydney CBD, Inner West & Eastern Suburbs
WORK TYPE	Full Time
CLASSIFICATION	Accounting
OPEN DATE	28 Feb 2020
CLOSING DATE	01 Apr 2020
REQUIRED SKILLS	
ROLE DESCRIPTION	<p>A global logistics/security company based in Alexandria are seeking a customer service representative with experience in international freight processes.</p> <p>This role will manage key relationships and high value worth orders through to successful completion.</p> <p>The ideal candidate we seek will ideally have the following:</p> <ul style="list-style-type: none">• Sound knowledge of the process, documents and policies involved with air cargo movements• Practiced experience in managing air cargo movements• Holds a current C class licence• DG & AACA (or equivalent) accreditation an advantage• Ability to work autonomously in a self managed position• Demonstrated professional communications skills, both written and verbal• Logistical foresight combined with effective time management skills• Has worked towards deadline and maintained performance under pressure• Comfortable working towards KPIs and SLAs• Passed experience in managing conflicting priorities <p>The regular rostered hours are Mon-Fri, 8:30am-5:30pm and may be subject to variation. The office is conveniently located in Alexandria close to popular cafes, public transport and amenities.</p> <p>If you would like further information please contact Tom Hui on 02 9350 8159 or tom.hui@talentoptions.com.au.</p>

